



The Hashemite University – first Semester 2018-2019  
Faculty of Economics and Administrative Sciences  
Department of Accountancy

Course Title: Accounting Applications by Using Computer

Course Code: 110202203

Instructor Name	Office Hours	Room	e-mail

**Course Description:**

Accounting applications by using computer course aims to enable students to master and make accounting applications using ready accounting programs on topics of financial and managerial accounting, cost accounting and analysis of financial statements. And also it aims to enable students to prepare actual and estimated financial statements using the Excel program.

**Required Text Book:**

Glenn Owen “Allan Hancock College University of California at Santa Barbra”. **Excel & Access For Accounting 2013**, Southern Western – CENGSGE Learning.

**Outcome Learning:**

1. Help students to apply the accounting concepts they’ve learned to real-world problems, aided by use of a worksheet and/or database.
2. Motives students to become more familiar with and more at ease using a worksheet and/or database to solve accounting and business problems.
3. Reduce the administrative burdens of accounting faculty by providing self-paced environment for their students to learn how important software applications are used in business.

**Main Objectives:**

After studying this course, student should be able to:

1. Understanding excel and access’s capabilities and new features.
2. Starting, navigating, and working with excel and access files.
3. How to enter information, use formulas, and manipulate data.
4. Perform vertical, horizontal, and ratios analysis of financial statement with proper charts.
5. Calculate depreciation and build depreciation schedule in many regular methods.
6. Calculate loans and bonds payments and build schedules for it with all components.
7. Prepare budgets for operating, investing and financing activities to reach of budgeted financial statements.

**Grading Information:**

Student’s grade in this course is based on the following:

Criteria	Assessment
MID Exam:	40%
Participation & Homework	10%
Final Exam:	50%
<b>TOTAL</b>	<b>100%</b>